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| 2021 BUDGET REQUEST FORM |
| NAME OF COMMISSION, COMMITTEE, APPOINTMENT: |
| Contact name: | **Email Address** | Phone Number |
|  |  |  |
| Budget Line Number  |  | 2020 Approved Budget | $ |
| 2021 Budget Request  | $ | **2021 Approved Budget** | $ |
| BUDGET REQUEST DETAILS |
|  | **AMOUNT** | **AMOUNT EXPLANATION** |
| Computer Programs |  |  |
| Contracted Expense |  |  |
| Meeting Expense |  |  |
| Phone Expense |  |  |
| Subscriptions |  |  |
| Supplies & Postage |  |  |
| Travel Expense: (Transportation/Meals/Hotels) |  |  |
| Websites |  |  |
| Workshop / Retreat |  |  |
| Other (please list) |  |  |
|  |  |  |
|  |  |  |
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|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  TOTAL REQUEST | $ |  |
| 1. Narrative regarding amount requested for 2021 and goals to be achieved or the good of the Order.
 |
| B. Narrative regarding the benefits achieved for the good of the Order with the 2020 expenditures to date and future continuing benefits.  |
| C. Do you expect to complete all your goals for 2020 by December 31, 2020? |
| D. SignatureX | Date**X** |