

## 2021 BUDGET REQUEST FORM

**NAME OF COMMISSION, COMMITTEE, APPOINTMENT:**

Check One: Commission                       Committee                       Appointment

<b>Contact name:</b>	<b>Email Address</b>	<b>Phone Number</b>

Budget Line Number (accounting use only) 5515 (7188)	2010 Approved Budget	\$

<b>2021 Budget Request</b>	\$	<b>2021 Approved Budget</b>	**\$
		(accounting use only)	

### BUDGET REQUEST DETAILS

	<u>AMOUNT</u>	<u>AMOUNT EXPLANATION:</u>
Computer Programs		
Contracted Expense		
Meeting Expense		
Phone Expense		
Subscriptions		
Supplies & Postage		
Travel Expense: (Transportation/Meals/Hotels)		
Websites		
Workshop / Retreat		
Other (please list)		
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•		
<b>TOTAL REQUEST</b>	\$	

A. Narrative regarding amount requested for 2021 and goals to be achieved or the good of the Order.

B. Narrative regarding the benefits achieved for the good of the Order with the 2020 expenditures to date and future continuing benefits.

C. Do you expect to complete all your goals for 2020 by December 31, 2020?

D. Signature

Date

X

X