

## 2022 BUDGET REQUEST FORM

**NAME OF COMMISSION, COMMITTEE, APPOINTMENT:**

<b>Contact name:</b>	<b>Email Address</b>	<b>Phone Number</b>
Budget Line Number		\$
<b>2022 Budget Request</b>	\$	<b>2021 Approved Budget</b> \$

### BUDGET REQUEST DETAILS

	AMOUNT	AMOUNT EXPLANATION
Computer Programs		
Contracted Expense		
Meeting Expense		
Phone Expense		
Subscriptions		
Supplies & Postage		
Travel Expense: (Transportation/Meals/Hotels)		
Websites		
Workshop / Retreat		
Other (please list)		
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•		
•		
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•		
•		
<b>TOTAL REQUEST</b>	\$	

A. Narrative regarding amount requested for 2022 and goals to be achieved or the good of the Order.

B. Narrative regarding the benefits achieved for the good of the Order with the 2021 expenditures to date and future continuing benefits.

C. Will you complete all your goals for 2021 by December 31, 2021?

Do you expect to complete all your goals for 2022 by December 31, 2022?

D. Signature

Date

X

X